

### Actions arising from last OSMC Meeting

The OSMC is requested to consider the following list of actions and note the updates provided.

Ref No:	Date	Action	Officer/ Member	Comments/ Update
1	09/10/18	<b>West Berkshire Vision 2036</b> - Organisation details be added to the HWBB membership page on the website and a description of the role of the HWBB be added to the inside cover of the Vision 2036 document.	Gabrielle Mancini	<b>Response from Gabrielle Mancini:</b> This is being completed currently and will be added to the final draft of the Vision, which will be completed in December this year before being published in January 2019.
2	09/10/18	<b>Key Accountable Performance 2018/19 - Quarter One</b> - A written response be provided by Gary Lugg regarding the strategy in place to fill vacancies within the planning service.	Gary Lugg	Response is included within report.
3	09/10/18	<b>Financial Performance Report - Month 5</b> - Andy Walker to provide a response on the discrepancy between the two new revenue budget figures.	Andy Walker	<b>Response from Andy Walker:</b> The difference in these two reported numbers at Q2 is BCF and iBCF grants totalling £6m. Andy Walker will ensure that future quarterly reporting will be on the same basis to avoid any further confusion.
4	09/10/18	<b>Financial Performance Report - Month 5</b> - A written response be requested from the Highways Department regarding why the car parking target had not been achieved.	Mark Edwards	Response is included within report.
5	09/10/18	<b>Financial Performance Report - Month 5</b> - A response regarding grass cutting be sought from Paul Hendry and the Countryside Team.	Paul Hendry	Response is included within report.
6	09/10/18	<b>Financial Performance Report - Month 5</b> - Andy Walker to provide costings for the SWEP in November.	Andy Walker	Response is included within report.
7	09/10/18	<b>Financial Performance Report - Month 5</b> - The Shaw House team to be challenged on why the income target was not being met and what the plan was for turning the situation around.	Paul James	Response is included within report.